

OFFICE OF RESIDENT LIFE

**TERMS OF OCCUPANCY**

I. General Conditions

A. The application for a campus housing reservation is for full-time students only (those enrolled in 12 or more hours) and is applicable for the entire period of occupancy. The application becomes a contract upon payment of the required reservation and dorm fee. This fee does not apply toward room rental. Except in special cases, housing contracts for accommodations beginning in August are for the academic year (Fall and Spring Semesters).

B. The acceptance of the application does not guarantee assignment or admission to the University. Assignment is contingent on the final acceptance for admission by the University and available space. The University reserves the right to refuse any applications for accommodations in the University housing by return of the fee.

C. The rent payment covers occupancy of the assigned space for the time designated on the University calendar for the campus housing to open until the time states that the campus housing will be closed, or until official withdrawal or dismissal from the University. It does not, however, cover occupancy during University vacation periods. The University reserves the right, whenever necessary or practicable, to close housing during these periods. Any special housing arrangements will be subject to additional charges for occupancy.

D. The rental period for the academic year does not include the summer session. Special arrangements must be made for additional rental during summer session.

E. The University reserves the right to control room assignments in the interest of health, discipline, vacation, recesses, management, or general welfare of the residents.

F. The University staff reserves the right to enter any student's room at any time as outlined in the Student Handbook. Such inspections may be made for safety, maintenance, management, sanitation, welfare and/or conduct in violation of University regulations or laws of our land, or other causes deemed necessary by proper school officials.

G. The University is not responsible for loss of personal property in the campus housing due to fire, theft, interruption of utility services or other causes. A student is encouraged to provide his/her own personal insurance.

H. The student agrees to give proper care to his/her room and its furnishings and equipment and to make prompt payment for any damages. In no case may a student detach or move built-in or attached furnishings. No articles are to be tacked or fastened in any way to the furniture or electric light fixtures.

Hardware will be furnished for the purpose of fastening items to the wall. Charges for loss of equipment, damages to or defacement of any area in common use, such as lounges, recreation rooms, halls, bathrooms, may be assessed directly or equally against residents of the area. Furniture may not be moved in or out of the student rooms or public areas without the permission of the Resident Director.

I. The University may transact business with a minor unless directed otherwise in writing by the parent or guardian.

J. The University reserves the right to make other such rules or waivers as may be deemed appropriate or necessary for the management or maintenance, conduct, and convenience of all occupants and the University.

K. The failure of the University to insist upon the strict observance of any of these terms shall not be considered a waiver or relinquishment of such conditions.

L. The student must furnish his/her own linens and pillows.

II. Terms of Contracts (This contract will be terminated under the following conditions.) If a student withdraws from the University. (The student will pay in full for room and board for the entire semester in which the withdrawal takes place.) If a student drops below the 12 hour full-time status. If a student is suspended or is dismissed from the University. (There will be no refunds in the event of suspension or dismissal.)

