

**SOUTHWESTERN CHRISTIAN UNIVERSITY**  
**PROFESSIONAL STUDIES (ABLE) - ENROLLMENT CHECKLIST**

Dear Future Student,

Please use this checklist as a guide in the acceptance and enrollment processes.

- \_\_\_\_\_ 1.     **Submit completed application form (blue) with the following:**
  - Signed SCU Community Covenant
  - Completed Statement of Purpose essay
  - Completed Scholarship Application form (yellow)
  
- \_\_\_\_\_ 2.     **Submit \$30 application fee**
  
- \_\_\_\_\_ 3.     **Order official transcripts (must be delivered in sealed envelope) from all schools attended. Must have high school transcripts and official ACT scores if there is no previous college credit. Otherwise, only college transcripts are needed. Please have them mailed to:**

Southwestern Christian University  
Professional Studies (ABLE)  
PO Box 340  
Bethany, OK 73008
  
- \_\_\_\_\_ 4.     **Complete and submit the Free Application for Federal Student Aid (FAFSA) online by going to www.fafsa.ed.gov. Items you will need to complete the FAFSA application are:**
  - For Example: Students taking classes August 2010 -June 2011 will need their tax return for 2009.
  - SCU Title II School Code: **003180**

At this point, applicants may receive notification of acceptance from the ABLE office after the required steps 1 - 4 have been completed. Once accepted, the student may then choose to enroll by doing the following:

- \_\_\_\_\_ 5.     **Finalize enrollment by phone or appt. with Advisor.**
  
- \_\_\_\_\_ 6.     **Make payment arrangements with the SCU Business Office.**

Scholarships are available to students in the ABLE dept. If you choose to apply for scholarships please submit the scholarship form with your application. One must fill out their FAFSA to qualify.